



March 18, 2020

To whom it may concern:

Greetings from Simon Fraser University and Fraser International College. We hope this message finds you well.

At SFU and FIC, nothing is more important than the safety and wellbeing of our students. Although to our knowledge, we are not currently aware of any cases of COVID 19 within our university community, as part of our ongoing commitment to educating our students, we are writing to provide you with some additional information in relation to the COVID-19 virus.

We know you may have questions about actions we're taking to help protect our students, staff, and faculty. We wanted to provide you with an update on the initiatives that are currently in place at SFU/FIC. These initiatives include:

- **Closely monitoring the situation.** We're following updates on COVID-19, including from the Centers for Disease Control and Prevention (<http://www.bccdc.ca/>) as well as local and global health officials. Simon Fraser University and Fraser International College continue to work very closely to monitor the situation. We will continue to take actions necessary to help protect the community.
- **Helping with prevention.** Additional sanitizing stations have been installed in student areas, and there have been measures taken to ensure increased sanitization of classrooms and public spaces. We continue to educate the community about resources and best practices to prevent the spread of contagious illnesses and where they can find essential information to contact local health authorities for advice and guidance.
- **Supporting students.** We are continually working to support students by providing information on how to access resources and services. Support services are available in-person, by phone, or email for students who have concerns regarding their health.



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In addition to the initiatives mentioned above, we also have trained counselling staff and case managers available, who can assist in dealing with critical incidents should this become necessary or should students require additional support. In the event that a student lives in on campus housing, we will ensure students are properly attended to and supports will be available.

Should you have any questions in relation to the COVID-19 virus or wish to follow-up in relation to one or more of the students or families with whom you interact, please feel free to contact us directly.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jonathan C. Driver'.

Jonathan C. Driver, PhD, RPA
Vice- President, Academic and Provost, *pro tem*
Simon Fraser University

A handwritten signature in black ink, appearing to read 'Sharla Reid'.

Sharla Reid
College Director and Principal
Fraser International College